

managed by CI Investments Inc.

# SunWise® Elite Plus GMWB Payment Option Change and Payment Direction Form



(For Existing Sun Wise® Plus Clients Only)

Contract Owner Name			Social Insurance Number		
Joint Contract Owner Name			Social Insurance I	Number	
Current SunWise Elite Contract Number	Current Dealer Accour	t Number	New Dealer Acco	unt Number (for Head Office use only)	
1. GWB Payment Option Change Request					
The GWB Payment Option change request will appl	y to all SunWise Elite Pl	us (GMWB) sub-acco	unts of your Contract.		
Please select one:					
GWB Lifetime Option (LWA) – May be selected p Annuitant (the LWA Annuitant for Joint Annuita Annuitant or termination of the contract. If a re the payment will be deemed a GWB Withdrawa	nts Contracts) turns 65. Edemption is placed on a Il Period Option paymer	Guaranteed income or before December 3 nt (GWA).	under the GWB Lifetime 31 of the year in which tl	Option ends upon the death of the LWA ne Annuitant/LWA Annuitant turns 65,	
GWB Withdrawal Period Option (GWA) – Guarar terminated; on the contract maturity date or up				iced to nil; when the contract is	
LWA Annuitant <sup>1</sup> (to be completed for Sun <i>Wise</i> Elite					
LWA Annuitant's Last Name	First Name	Ī	Middle Initial	Birth Date (MM/DD/YYYY)	
<sup>1</sup> The LWA Annuitant is the person whose life t	he LWA payment entitle	ment is based upon ar	nd must be one of the Joi	nt Annuitants named to the contract.	
By selecting the GWB Payment Option noted above with the new GWB Payment Option selected (No for			ted for all existing sub-	accounts of the Contract will be replaced	
For clients who hold Sun <i>Wise</i> Elite Plus (GWA) contryou will forgo any benefits associated with the Sur subject to the terms and conditions of the Sun <i>Wise</i> Variable Annuity Contract in force at the time this	n <i>Wise</i> Elite Plus (GMWB) 2 Elite Plus (GMWB) ride	) rider under Sun <i>Wise</i> r under Sun <i>Wise</i> Elite	Elite contracts issued p	rior to March 24, 2008, and will be	
Note: Clients holding locked-in income plans such as may not be able to receive their full lifetime with meet the eligibility requirements, they can receive the	ndrawal amount <i>if it ex</i>	ceeds the maximum (	annual payment permitt	ed under pension legislation. If clients	
2. GMWB Payment Details					
a) RRIF/LIF/LRIF/PRIF/RLIF PAYMENTS (The paymen	t date may be between	the 1st and the 25th	of any month)		
The minimum annual payment (MAP)	requirement				
The maximum annual gross amount (f	for LIF/LRIF/RLIF only) <sup>2</sup>				
The annual GWA/LWA payment entitle	ement				
An annual amount of \$	Gross or	Net of fees and w	ithholding taxes <sup>2</sup>		
<sup>2</sup> Withdrawals in excess of the annual GWA/LWA r	nay have a negative in	npact on future gua	ranteed payments und	er the GMWB.	

If no date or payment amount is indicated, CI will pay the RRIF/LIF/RRIF/PRIF/RLIF minimum during the month of December, and will redeem units proportionately across all Funds. For scheduled payments that are below the MAP requirement, CI will pay the balance of the RRIF/LIF/LRIF/PRIF/RLIF MAP during the month of December and will redeem units proportionately across the Funds indicated in section 4c. If no Fund selection is indicated below, the MAP

SUNWISE ELITE GMWB PAYMENT OPTION CHANGE AND PAYMENT DIRECTION FORM

balance will be redeemed proportionally across all Funds held in the contract.

I elect the term of RRIF payments to be based on b) NON-REGISTERED PLANS		my spouse if y	ounger (Please pro	ovide spouse's date of birth					
The annual GWA/LWA payment entit									
An annual amount of \$ Gross or Net of fees 2  Withdrawals in excess of the annual GWA/LWA may have a negative impact on future guaranteed payments under the GMWB.									
c) PAYMENT INSTRUCTIONS  Frequency (please choose only one):	Monthly	Quarterly	Semi-Annually	Annually: Start date					
Deposit directly to bank account (ple	· · · · · · · · · · · · · · · · · · ·	)	Mail to Owner	Mail to alternate address					
Name Address									
ity/Province Postal Code									
FUND NAME		FUNE	) CODE	SURRENDER AMOUNT Select dollars or percent: \$ %					
3. Client Authorization									
I/We hereby authorize CI Investments Inc. to purchase or transfer units in accordance with the instructions set out above.									
Contact Owner Name (please print)			x Contract Owner Signature						
contact owner name (picuse pinit)		Contract	Owner signature						
Joint Contract Owner Name (please print)  Joint Contract Owner Signature				ature					
Irrevocable Beneficiary Signature		Date (MI	M/DD/YYYY)						
<b>4. Representative Information to</b> (to be co	ompleted by the rep	oresentative)							
Representative Name (please print)		<u>x</u> Represer	ntative Signature						
. , ,		•	<b>y</b>						
Dealer Number	Representative Number	er	Ti	elephone Number					

## CI INVESTMENTS INC.'S PRIVACY NOTICE

CI Investments Inc. doing business under the registered business name of CI Global Asset Management ("CI GAM", "we", "our", "us") are committed to respecting and protecting the privacy and confidentiality of the information you have entrusted with us. This Privacy Notice outlines how we collect, use, disclose, store and safeguard your personal information.

## WHAT INFORMATION DO WE COLLECT?

We collect information, including sensitive personal information, such as social insurance number, required to establish and service your accounts in compliance with federal and provincial laws as well as our financial self-regulatory organization requirements. We maintain audio recordings of in-coming and outgoing telephone calls. You may access our full Privacy Policy Notice online at <a href="https://www.cifinancial.com/ci-gam/ca/en/legal/privacy.html">www.cifinancial.com/ci-gam/ca/en/legal/privacy.html</a>. If you choose to interact with us online via our web portal or through e-mail, we will monitor and record your usage information (please see our Online and Mobile Privacy Policy at <a href="https://www.cifinancial.com/ci-gam/ca/en/legal/privacy.html">www.cifinancial.com/ci-gam/ca/en/legal/privacy.html</a> for additional details).

#### HOW DO WE COLLECT INFORMATION?

We collect information directly from you or from your authorized representative(s), such as your financial advisor or their dealership. Depending on how you choose to do business with us, this information may be collected on applications, forms, over the phone, in person, through the internet, through your mobile device or through other forms of communication. We also collect information about you indirectly where permitted by law. We limit the collection of information to what is necessary to fulfill the purpose for which the information is collected.

## HOW DO WE USE THE PERSONAL INFORMATION WE COLLECT?

In addition to the purposes set out in our full Privacy Policy Notice (<a href="www.cifinancial.com/ci-gam/ca/en/legal/privacy.html">www.cifinancial.com/ci-gam/ca/en/legal/privacy.html</a>), we may use your information to:

- I. Provide and manage products and services you have requested, including to:
  - a) Open and operate your account,
  - b) Verify your identity,
  - c) Execute your transactions,
  - d) Record and report account status back to you,
  - e) Provide personalized service and support, and
  - f) Respond to any request or questions you may have.
- II. Understand our customers and to develop and tailor our products and services by performing data analytics to:
  - a) Determine suitability of products and services for you,
  - b) Determine your eligibility for certain of our products or services of others,
  - c) Communicate with you about products and services that may be of interest,
  - d) Provide you with quality individualized client service and support, and
  - e) Market and advertise to clients and prospective clients.
- III. Legal and Regulatory Obligations
  - a) Provide all required tax reporting,
  - b) Comply with legal, regulatory, and contractual requirements, or as otherwise permitted by law,
  - Fulfill obligations under federal anti-money laundering and suppression of terrorism legislation,
  - d) Meet obligations as a member of various self-regulatory organizations,
  - e) Protect our interests, including recovering any debts you may owe us, and
  - f) Protect against fraud and other crime and to manage risk, including conducting investigations and proactive crime prevention measures.

We do not sell or rent client lists or personal information to third parties.

## **DISCLOSURE OF YOUR PERSONAL INFORMATION**

Employees or authorized representatives of CI Investments Inc. ("CI GAM"), who will be responsible for functions relevant to the purposes identified above, and other persons authorized by you or by law, will have access to the personal information contained in your file. We share your personal information with CI Financial company affiliates, such as Assante Wealth Management (Canada) Ltd. ("AWM"), CI Private Counsel LP, ("CIPC"), CI Investment Services Inc. ("CIIS"), and WealthBar Financial Services Inc. ("WealthBar") and their subsidiaries where necessary to administer and service your account.

We provide your information to third parties, including:

- Third party service providers for the servicing purposes described above We do
  not authorize our service providers to use or disclose the personal information for
  their own marketing or other purposes. We engage service providers pursuant
  to a written agreement which requires them to protect personal information
  with equivalent safeguards that we would use. Our service providers may be
  located in Canada or other jurisdictions or countries and may disclose information
  in response to valid demands or requests from governments, regulators, courts
  and law enforcement authorities in those jurisdictions or countries in accordance
  with the applicable law in that jurisdiction or country. For more information on
  our information sharing practices, please contact our Privacy Officer.
- To governments, government agencies, regulators, including self-regulatory authorities, when required or permitted to do so by law, including in response to a search warrant, court order, or other demand or inquiry which we believe to be valid.
- To your financial advisor and their dealership where necessary to administer and service your account.
- To your legal representatives and/or with other third parties at your direction for the purposes which you specify at the time of the direction.
- To financial institutions, securities dealers and mutual fund companies where necessary to administer and service your account.
- To protect our interests, we may disclose information to any person or organization, including an investigative body, in order to prevent, detect or suppress, financial abuse, fraud, criminal activity, protect our assets and interests, or manage or settle any actual or potential loss or in the case of a breach of agreement or contravention of law.
- We may also disclose information to help us collect a debt owed to us.
- In the event of a transfer of a business, we may buy or sell a business (or evaluate those transactions) which would result in certain personal information forming business assets that would be purchased or sold as part of a transfer.
- We may transfer personal information as part of a corporate reorganization or other change in corporate control.
- In other situations where we have your consent, for instance, sharing your information with a joint account holder.

Information collected will be communicated outside of Quebec, both within Canada and other jurisdictions or countries and we may disclose information in response to valid demands or requests from governments, regulators, courts and law enforcement authorities in those jurisdictions or countries in accordance with the applicable law in that jurisdiction or country.

## PROTECTING INFORMATION

We maintain appropriate physical, electronic, technological, procedural, and organizational safeguards to protect against unauthorized access, disclosure, copying, use or modification, theft, misuse, or loss of your personal information in our custody or control. These safeguards are appropriate to the sensitivity of the information, the purposes for which it is used, the quantity and distribution of the personal information and the medium on which we (or our service providers) store it. We limit access to your personal information to the employees and agents who require it for the purposes of their role. Your personal information is only used for the purposes for which it was collected or where permitted by law. We store personal information for as long as is necessary to achieve the purposes for which it was collected or in accordance with applicable law.

#### **ACCESSING OR CORRECTING INFORMATION**

We are committed to being transparent and providing you with choices about how your information is used. You may inform us of your preferences by registering for our client web portal [Investor Online] online at <a href="https://www.ci.com">www.ci.com</a> and accessing the Privacy Preferences page. If you are unable to register online, you may also contact our client services via phone at 1-800-268-9374 or by e-mail to service@ci.com.

To correct or access your information, we encourage you to contact our Client Services department, access our Online web portal or consult your periodic statements. However, you do have the right to access and correct your personal information, or to find out to whom we have disclosed it. To make a formal request for access or correction, please send a written request addressed to the Privacy Officer, 15 York Street, 4th Floor, Toronto, ON, M5J OA3. Please include your full name, address, telephone number, and account number(s) on all correspondence to us and provide enough detail to allow us to identify the information you want to access or correct.

## **REVOKING CONSENT**

You may withdraw your consent for the collection, use and disclosure of your personal information at any time by forwarding a written request to the Privacy Officer. Please include your full name, address, telephone number and account number(s) on any correspondence to us. However, there are certain times when you may not withhold or revoke your consent including certain legal, regulatory, or contractual requirements. We must receive reasonable notice of your request in order to honour your consent withdrawal. Your decision to withhold or revoke your consent may limit the products and services that we may provide to you and may require you to close your accounts with us.

## **OUR PRIVACY OFFICE**

If you have any questions or concerns about our privacy practices, the privacy of your personal information, or you want to change your privacy preferences, please contact our Privacy Officer. For changes to your privacy preferences please be reminded that you may update your selection by accessing the Privacy Preferences page of our web portal. We are committed to helping resolve your questions or concerns.

CI Investments Inc. Privacy Officer, 15 York Street, 4th Floor, Toronto, ON, M5J 0A3

## **SUN LIFE PRIVACY STATEMENT**

## **RESPECTING YOUR PRIVACY**

Our Purpose is to help our Clients achieve lifetime financial security and live healthier lives. We collect, use and disclose your personal information to: develop and deliver the right products and services; enhance your experience and manage our business operations; perform underwriting, administration and claims adjudication; protect against fraud, errors or misrepresentations; tell you about other products and services; and meet legal and security obligations. We collect it directly from you, when you use our products and services, and from other sources. We keep your information confidential and only as long as needed. People who may access it include our employees, distribution partners such as advisors, service providers, reinsurers, or anyone else you authorize. At times, unless we're prohibited, they may be outside your jurisdiction and your information may be subject to local laws. You can always ask for your information and to correct it if needed. In most cases, you have a right to withdraw your consent, but we may not be able to provide the requested product or service. Read our Global Privacy Statement and local policy at www.sunlife.ca/privacy or call us for a copy.